

**APPLICATION FORM
CHRISTMAS INTERNATIONAL HOUSE 2009
December 19, 2009 - January 2, 2010**

Please print in black ink or type **ALL** information. **Incomplete applications will NOT be processed.**

Student	Name: _____ Last/family _____ First _____
	Address (US): _____
	City _____ State _____ ZIP _____ E-mail _____
	Room or Apt # _____ Cell phone _____ Telephone - Home/dormitory _____ Telephone - Office _____
	Age: _____ Male ___ Female ___ Birthday _____ Home Country _____

Spouse/Children	Complete this section if you are married and your spouse and children will participate in the program. Attach proof of marriage with application.
	Name _____ Relationship _____ Age _____
	Name _____ Relationship _____ Age _____

Student Data	Name of School _____ Major field of Study _____
	Visa Classification: F-1 ___ J-1 ___ Other (specify) _____
	Date first entered U.S. _____ Expected date of return to Home Country _____ Month/Year Month/Year
	Medical Insurance _____ Company/Policy Number (REQUIRED FOR PLACEMENT)
	Medical conditions: _____ Specify (allergies, handicaps, etc.)
	Family Pets: Do you have a ___ fear or ___ allergy to a cat? ___ or a dog? ___
	Dietary Restrictions: Vegetarian ___ No Pork ___ None ___ Holiday restrictions ___ (explain on back)
	How well do you speak English? Excellent ___ Good ___ Fair ___ Poor ___ Smoke Cigarettes: Yes ___ No ___ Do you have parents or any other relatives living in the United States? Yes ___ No ___ (if yes list)
Relationship _____ Address _____	
Emergency contact in the United States:	
Contact name - relationship _____ Telephone number (Cell Phone preferred) _____	

Placement	Placement Preference: (Check transportation costs to your preferences.)	Travel Arrangements
	1. _____	Anticipated arrival at CIH: December _____
	2. _____	Anticipated departure from CIH _____
	3. _____	Attended CIH previously? Yes ___ No ___
List your interests, hobbies, career plans, foods, etc. (recommended)	If yes: _____ year/location _____ year/location	Means of Transportation: Airplane _____ Bus ___ Driving your car ___ Train ___

Advisor	Campus official responsible for immigration regulations:
	Last name _____ First name _____ Position _____ Telephone _____
	The visa classification of the above named student is correct and he/she is enrolled during this quarter/semester
	Signature (stamp not acceptable) _____ Date _____ Security Office _____ Holiday Telephone or Cell _____ Email address _____

Student	I have enclosed a check or money order for \$90.00/single, \$125.00/couple/family registration fee. If postmarked November 1, or later, enclose \$140.00/single, \$175.00/couple/family. I understand that I am expected to arrive as close as possible to the beginning date of the program and to remain as close as possible to the ending date. Early arrivals and late departures are up to the discretion of the host and must be arranged before arrival. Students are expected to participate in the planned activities of the program. Students participating in a home stay program are expected to join in the daily activities of their host families/individuals. Failure to abide by policies and requests of the host or unacceptable behavior can result in my being asked to leave the program at my expense. If I am unable to attend, I must inform my host CIH program. I release CIH, its employees and agents from any liabilities for loss, injury, or damage to my person (family members) or property which may result from my/our participation.
	Student Signature _____ Date _____

Mail application to: Christmas International House
3434 Roswell Road NW
Atlanta, GA 30305-1202

Please refer to the instructions on the attached page

APPLICATION INSTRUCTIONS
CHRISTMAS INTERNATIONAL HOUSE 2009
December 19, 2009 - January 2, 2010

Applications will be accepted between October 1 and November 20. Do not call about your placement before November 20.

Program options:

On your application, indicate any programs you would be willing to attend. (Additional choices may be indicated on the back of the form.) If we are unable to place you in any of your choices, you will be contacted by the Registration Office to discuss other options.

If you want to apply to CIH with another international student, please clip both applications together and mail them in the same envelope. We cannot place more than four students from one university campus in the same program. If you must travel as a group to share expenses, consider several programs in one geographical area (some states have several programs within driving distance of each other.) We strive to have an international mix in each CIH local program. If a friend or other students from your university are accepted in the same program, please coordinate your travel plans.

Watch the status of the programs on the web site. If your choices have a status of 'waiting' and you would rather move to your next choice or make another selection, contact the office.

Placement:

As soon as you are placed in a program, you will receive a letter from your host program with a confirmation form enclosed. Mail this form to your host community IMMEDIATELY in order to hold your place in that CIH program. This letter will give you details about the exact address of the program, its activities, and information about meeting you when you arrive.

Travel:

Please check transportation costs to your placement preferences prior to mailing your application. Do not make reservations until you receive confirmation of your placement.

If you have limited travel funds available, we recommend that you apply for a program closer to your school. If you are traveling by car, remember snow tires are needed in some sections of the country in case of snow. Also, airplane reservations should be made immediately upon acceptance into a program.

Return check Policy:

Checks sent to CIH are not cashed until the student has been accepted into a program. If a check is returned to CIH because of insufficient funds in the student's bank account at the time the check was deposited by CIH, a penalty of \$10.00 is charged. The student must then send a replacement check plus the \$10.00 penalty to continue acceptance into the program.

Refunds:

Your registration fee will be refunded to you if we are unable to place you in one of the programs you listed on your application. The fee will NOT be refunded if you have been placed in a program and you choose to withdraw.

Questions:

Please visit our web site ChristmasIH.org, for answers to your questions. You may also contact us by email at Inquiry@ChristmasIH.org, or call us at 404-846-4396. Office hours are Monday - Friday, 10:00 AM - 12:00 PM and 1:00 PM - 4:00 PM EST.

Is my application complete?

- Did I attach payment for the proper amount (not cash)?
- Did I sign my check/money order?
- Did I sign the application?
- Did my International Student Advisor sign my application?
- Did I attach a copy of my Student ID Card or current class schedule?
- Did I attach copy of proof of marriage? (i.e. Marriage Certificate; letter from FSA or ISA, if applicable)
- Did I include both my medical insurance company and the policy number?